



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BENGUET
Wangal, La Trinidad, Benguet 2601



Office of the SDS: (074) 422-6570 (telefax); Administrative Office: (074) 422-3790;
Email address: benguet@deped.gov.ph | website: depedbenguet.com

April 16, 2019

DIVISION MEMORANDUM

No. 123, s. 2019

TRAINING OF TRAINERS (TOT) for the ROLLOUT on the DCP Monitoring Tool and ICT Survey Tool

TO: Public Schools District Supervisors/District Heads
DCP Recipient Schools
Elementary & Secondary Schools Heads/TICs
School ICT Coordinators
All Others Concerned

APR 26 2019

1. Based on DepEd Order No. 78, s. 2010 and Unnumbered Regional Memorandum s. 2019 entitled DCP Implementation Monitoring and Evaluation and DCP Monitoring System User Acceptance Testing, dated March 22, 2019, the ICTU, SDO Benguet office through the ICTU, DepEd CAR will be implementing the following online sub-system of GATEKEEPER system namely on the DCP Monitoring Tool 2.0 and the ICT Survey Tool 1.0.
2. Anent thereto, the office of ICTU, SDO Benguet will conduct a 3-day training of trainer's (TOT) on selected participants set on May 7 to 9, 2019 to be held at Adivay Hall, SDO Benguet, Wangal, La Trinidad, Benguet.
3. The participants are required to bring their own laptops (can use their DCP packages, netbook/laptop in accordance to SDO Memo No. 55, s. 2018), smartphones, extension cords, wireless internet connection and **MUST BRING THE LATEST FOLLOWING SCHOOL DOCUMENTS:**
 - a. DCP Delivery Receipt;
 - b. DCP Inspection and Acceptance Report;
 - c. DCP Training Checklist and;
 - d. Property Transfer Receipt (if present)
4. The orientation will start at 8:00AM and end at 5:00PM. The topic coverage for the orientation are as follows:
 - a. Installation of android or IOS apps
 - b. DCP monitoring tool information system
 - c. ICT Survey Tool information system
 - d. ICT literacy on MS apps
5. Teacher participants shall be granted with three days Service Credit under the guidelines stated in D.O. No 53, s.2003.
6. Meals and snacks will be provided by the SDO charged against DCP monitoring fund while participants travel expenses and other incidental expenses shall be charged against their local funds subject to the usual audit and accounting rules.
7. For inquires and/or other information regarding the aforesaid orientation may be referred to Mr. Eric S. Wanson of the ICT Unit-SDO Benguet, Wangal, La Trinidad, Benguet and can contacted at 074 422 6570 or through email at eric.wanson@deped.gov.ph.
8. For information, guidance and dissemination.


MARIE CAROLYN B. VERANO, CESO VI
Schools Division Superintendent

School Participants

- 1 District ICT Coordinator
- 1 school ICT coordinator from elementary
- 1 school ICT coordinator from secondary
- 1 extra school ICT coordinator from elementary/secondary or School Head

District of ATOK

- 1. Jessica L. Gaviz
- 2. Julie M. Albo
- 3. Miriam C. Antolin
- 4. Assunta D. Mayos

District of BAKUN

- 1. Ronald C. Sacyat
- 2. Sajalyn S. Labinio
- 3. Michelle A. Walcien
- 4. Oliver P. Ngiwas

District of BOKOD

- 1. Santos L. Medina
- 2. Eden Grace A. Balagsa
- 3. Franco C. Agadan
- 4. Lydia P. Bisaya

District of BUGUIAS

- 1. Jocelyn S. Pilas
- 2. Mayla Q. Malucay
- 3. Marie Assumpta W. Billy
- 4. Saturnina Bacasen

District I of ITOGON

- 1. Rinan C. Bruno
- 2. Melanie An A. Napeek
- 3. Jinsen Paul M. Martin
- 4. Conrado M. Caniero

District II of ITOGON

- 1. Emelda Amancio
- 2. Miriam P. Magayam
- 3. Rosemarie A. Yangkin
- 4. Margaret F. Alonzo

District of KABAYAN

- 1. Florelia A. Pascian
- 2. Jeaneth M. Bastian
- 3. Wilber G. Gondales
- 4. Remy N. Dum-ao

District of KAPANGAN

- 1. Francisco M. Contero
- 2. Manuel C. Martin
- 3. Anthony C. Cayat
- 4. Melchor L. Bolayo

District of KIBUNGAN

- 1. Concepcion O. Dayagan
- 2. Ike Danio
- 3. Elizalde B. Dao-anis
- 4. Dorotheo B. Cadley

District of LA TRINIDAD

- 1. Franklyn B. Fianza
- 2. Pao T. Agwasil
- 3. Imelda D. Espiritu
- 4. Nancy C. Rosado

District of MANKAYAN

- 1. Noreen T. Espenocilla
- 2. Clyde B. Sacpa
- 3. Nelson B. Bang-as
- 4. Marilyn A. Toibe

District of SABLAN

- 1. Loida L. Carame
- 2. Lavi C. Pistula
- 3. Melecent Paran
- 4. Graziella M. Argate

District of TUBA

- 1. Henry Tinaza
- 2. Cherrylou A. Cocoy
- 3. Joseph C. Miranda
- 4. Marilyn Zarate

District of TUBLAY

- 1. Glory L. Arciso
- 2. Elaine E. Besitan
- 3. Agustin D. Amancio
- 4. Angelita A. Laoyan

SDO Participants

- 1. ITO Officer
- 2. ICTU personnel - 2 participants
- 3. Supply Officer
- 4. SMME Personnel
- 5. SDS
- 6. ASDS